

**MINUTES OF MEETING
VARREA SOUTH
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Varrea South Community Development District held a Public Meeting on December 1, 2023 at 12:05 p.m., at the offices of D.R. Horton, Inc., 3501 Riga Blvd., Suite 100, Tampa, Florida 33619.

Present were:

Andrew Kantarzhi
Robert Ferrante
Bill Leavens
Luke Blackson
Jon Souers
David Lucadano

District Manager
CEPRA Landscape
Landscape Maintenance Professionals, Inc.
United Land Services
Yellowstone Landscape
RedTree Landscape Systems LLC

FIRST ORDER OF BUSINESS

Call to Order

NOTE: NO OFFICIAL ACTION OF THE BOARD WILL BE TAKEN

Mr. Kantarzhi called the meeting to order at 12:12 p.m. The purpose of this meeting is to open the responses to the Request for Proposals (RFP) and record them. No questions or comments from the public will be answered.

SECOND ORDER OF BUSINESS

**Public Opening of Landscape and Irrigation
Maintenance Services RFP Proposal
Packages**

Mr. Kantarzhi presented in order, the five sealed bids received in response to the RFP for Landscape and Irrigation Maintenance General Services for the Initial Term, as follows:

1. CEPRA Landscape: The bid package was received on December 1, 2023 at 8:38 a.m. (Eastern Time). The bid package was sealed and, upon opening, it contained one original and five copies of the response to the RFP; it did not include the required flash drive with the electronic copy. The bid totals \$198,108.00.

During the opening of each bid, Mr. Kantarzhi provided each respondents' Initial Phases A, B, C and D Monthly Lump Sum costs breakdown for General Services. It was noted that a public records request for the audio or CDD-related documents can be submitted to

Management and the meeting minutes are posted on the CDD website, once approved by the Board.

2. Landscape Maintenance Professionals, Inc. (LMP): The bid package was received on December 1, 2023 at 10:31 a.m. (Eastern Time). The bid package was sealed and, upon opening, it contained one original and five copies of the response to the RFP and a flash drive with the electronic copy. It also included a sealed envelope from the Bank of Tampa. The bid totals \$157,329.00.

Mr. Kantarzhi noted LMP's four one-year renewal costs and noted that the other respondents did not include that information in their proposals.

3. United Land Services: The bid package was received on December 1, 2023 at 11:34 a.m. (Eastern Time). The bid package was sealed and, upon opening, it contained one original and five copies of the response to the RFP, a flash drive with the electronic copy and a business card. The bid totals \$337,950.00.

4. Yellowstone Landscape: The bid package was received on December 1, 2023 at 11:35 a.m. (Eastern Time). The bid package was sealed and, upon opening, it contained one original and five copies of the response to the RFP and a flash drive with the electronic copy. The bid totals \$105,300.00.

5. RedTree Landscape Systems LLC: The bid package was received on December 1, 2023 at 11:35 a.m. (Eastern Time). The bid package was sealed and, upon opening, it contained one original and five copies of the response to the RFP, and a flash drive with the electronic copy. The bid totals \$226,800.00.

THIRD ORDER OF BUSINESS**Adjournment**

The meeting adjourned at 1:50 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair